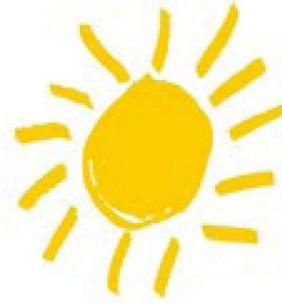


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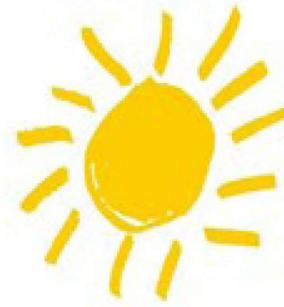
Planning Your Arts for Learning Residency

Below are the typical steps that A4LSD and the school/site follow as we collaboratively plan an in-depth art residency program customized to your needs. Our residency lessons are standards-based using National Core Arts Standards and/or the California VAPA Standards. Residencies can occur during the school day or after-school through an artist-led club or through a 6 to 6 program sponsored by PrimeTime, Boys & Girls Club, or Harmonium.

- ✓ Step 1: Residency Planning Form (school completes/sends to Residency Programs Manager)
- ✓ Step 2: Phone conversation or in-person meeting w/Residency Programs Manager
- ✓ Step 3: Scope of services developed / Contract signed
- ✓ Step 4: Arts for Learning hires teaching artist(s)
- ✓ Step 5: Collaborative planning time (Teaching Artist/Classroom Teacher/Supervisor)
- ✓ Step 6: Letters to staff & families (if applicable)
- ✓ Step 7: Residency begins
- ✓ Step 8: Ongoing communication from school to Residency Programs Manager about residency
- ✓ Step 9: Student culminating event (if applicable)
- ✓ Step 10: Residency ends / Program Evaluation forms turned in by school

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Requirements for all Artist Residencies

Collaborative Planning: We advise 1-2 hours of collaborative planning for every Artist Residency. Most often, this is done between the grade level classroom teachers and the teaching artist. In some cases, the planning occurs between the afterschool site supervisor and teaching artist. STEAM and Arts Integration residencies require 4-12 hours of paid planning for the teaching artist, depending on the project.

Space: Many Artist Residency classes can take place in the classroom. Dance and large-scale drumming classes are best suited for an auditorium and/or multi-purpose room. Please think about space availability as you start planning your residency.

Supplies: Most of our artists have their own supplies (boom box, dance props, instruments, etc.) In some cases, supplies such as instruments need to be ordered and paid for by the school/site itself. In all cases, visual art supplies must be paid for by the school and included in our contract. Typically, we budget \$1-\$2 per student for every 6-week session. Teaching artists can also order supplies directly through the school if that is preferred.

Scheduling: There is a minimum booking required for artist residencies. Artist Residencies must be booked for a minimum of 6 weeks for a minimum of 3 consecutive classes (45-60 minutes) per day. We cannot send an artist to teach 1-2 classes. Teaching artists can teach between 3-6 classes per day depending on space & schedule. A 5 to 10- minute transition between classes is ideal. For breaks that are longer than 20-25 minutes, there will be an added charge and it will be considered planning time for the teaching artist.

Evaluation: We require that all classroom teachers and/or site supervisors fill out an evaluation at the end of each Artist Residency program and turn it in directly to the Residency Programs Manager. This evaluation serves as a basis for teaching artist development and growth, tracks student engagement in the arts classes, and serves as a form of communication between the school/site and Arts for Learning San Diego. We value your input immensely.

Payment: Typically, we send invoices at the end of each month based on services provided and payment is due 30 days later. Payment plans can be worked out with individual schools/sites. See our pricing sheet for more details on cost breakdown.

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Options for Residences

STEAM and Arts Integration: A4LSD teaching artists can integrate their arts curriculum with one or more of the following: Common Core State Standards for ELA and Math, Next Generation Science Standards, California History-Social Science Standards, STEM (science, technology, engineering and math) and the Framework for 21st Century Learning.

Theme Based Lessons: A4LSD teaching artists can create their lessons to explore relevant school-wide, cultural or curricular themes.

Introductory and/or Culminating Events: Our residency programs can be designed to include family engagement events, student culminating performances/exhibits, or other A4LSD programs such as Assembly Programs and Family Arts Nights.